

BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
March 8, 2024

A regular meeting of the Bedford Public Library Board of Trustees was held on March 8, 2024 in the Richmond Room. In attendance were Pam Van Arsdale (Chair), Lee Joyce (Trustee), Catherine Rombeau (Alternate Trustee acting as a Full Trustee), Kevin Brown (Alternate Trustee), Emily Weiss (Head of Collection Management and Acquisitions), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:01 a.m. Pam asked Catherine Rombeau to serve as a Full Trustee in Jerry Hanauer's absence.

Secretary's Report – Minutes from the February 16, 2024 regular meeting were accepted and approved.

Treasurer's Report – There is no Treasurer's report this month as Jerry is absent, but the Special Account balance was reviewed.

Acceptance of Gifts –Miscellaneous donations - \$60.00; Donations received in memory of Frances Wiggin: Jean Pollock - \$20.00; Patricia Dias - \$25.00; Sharon Todd-Elliot - \$50.00; Ann Remus - \$100.00; Jo Ann Miltimore - \$100.00; Pam Van Arsdale - \$100.00.

Motion: Lee made a motion to accept all gifts; Catherine seconded. The motion passed unanimously.

Public Hearing for the Acceptance of the Wiggle Rooms gift from the Bedford Library Foundation as per the provisions of RSA 202-A:4-d – No comments. Miriam showed a rendering of the Wiggle Rooms.

Motion: Lee made a motion to accept the Wiggle Rooms gift; Catherine seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business:

Budget 2024 – Miriam reviewed the budget for 2024 so far.

Trust Funds – Jerry submitted a request to the Trustee of the Trust Funds for the disbursement of the interest from the Library's trust accounts.

New Business:

Policies from Attorney Review: Library of Things, 3D Printing – brief review of the recommended updates to the policies.

Motion: Catherine made a motion to approve the Library of Things policy and Loan Agreement as presented, Lee seconded. The motion passed unanimously.

Motion: Catherine made a motion to approve the 3D printing policy and request for reconsideration; Lee seconded. The motion passed unanimously.

Director's Evaluation – Pam will send the form to the other Trustees for their input and will set up a meeting with Miriam to review it.

Staff Training Day May 23, 2024 – Miriam requested that the library be allowed to close for the day for a Staff Training Day on May 23.

Motion: Pam made a motion to approve closing the library on Thursday, May 23 for a staff training day; Lee seconded. The motion passed unanimously.

Bylaws Review – There is a proposed addition to the bylaws for guidelines for public comments during the Trustee meetings.

Motion: Lee made a motion to accept the bylaws with the addition of guidelines for public comments; Catherine seconded. The motion passed unanimously.

The next meetings will be held on Friday, April 12, 2024; Friday, May 10, 2024; Friday, June 14, 2024; Friday, July 12, 2024; and Friday, August 16, 2024 in the Richmond Room. The meeting adjourned at 9:41 a.m.

Respectfully submitted,
Miriam Johnson
Library Director

Caitlin Loving
Assistant Director