

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
February 4, 2016**

A regular meeting of the Bedford Public Library Board of Trustees was held on February 4, 2016 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 8:04 a.m.

Secretary's Report – Minutes from the January 15, 2016 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees: Bedford Friendship Quilt Guild - \$260. Norm Jones donated two "N" scale locomotives valued at \$250 and Earle Lakin donated two trains valued at \$200 for the library's model train display.

Director's Report – See attached.

Old Business:

Budget 2016 – Mary Ann attended the public hearing on Wednesday evening. There were no questions regarding the library budget.

Library History Display – Walter reported on the work of the committee. Discussion ensued about whether it was going to be a permanent exhibit. It was agreed that the exhibit would be in place to commemorate the 20th anniversary of the current building. After some months, the pictures could be hung throughout other areas of the library. The Trustees would like clarification on how the pictures will be hung so as not to damage the wallpaper and if the wallpaper will fade with exposure to light and sun. Mary Ann will contact Amy with the questions. Walter will ask the committee to submit a written request for funding after the questions are answered. The trustees can have a special meeting, if necessary, to make a decision on funding. In the course of looking through materials, many interesting historical pictures and documents were discovered. Walter will try to have the archivist from Saint Anselm College come over and speak with us about how to move forward with these, separate from the display. Sue has volunteered to help with digitization when we get to that point. Since the State Library is working with the Digital Public Library of America to begin getting NH collections on line, we will wait to see what technical parameters are required for digitization.

New Business:

Neighboring property – Members of the community and the Foundation have asked why the library is not considering buying the neighboring house. It is currently being rented but will go on the market again. Mary Ann spoke with the Town Manager yesterday; he suggested having an architect walk through and give a preliminary assessment of the building and property. The next step would be a needs assessment. Ed will contact his cousin, who is an architect, to see if she would give a preliminary assessment regarding the feasibility of using the building and land for library purposes.

Fines and Fees Policy – The Town is reviewing fees assessed, and the finance director wanted to know how often we review the policies. Walter suggested we review the policy at the next meeting, including fines, non-resident fees, and replacement cards.

The next meeting will be held on Friday, March 18, 2016 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 9:33 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director