

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
August 4, 2016**

A regular meeting of the Bedford Public Library Board of Trustees was held on August 4, 2016 in the Richmond Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:02 a.m.

Secretary's Report – Minutes from the July 7, 2016 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Director's Report – See attached.

Old Business:

Geothermal HVAC Update – The project is nearly complete. They are making a few tweaks to the system, and then Peter will be in charge of controlling it. The engineer conducted a preliminary review of the system; the final walk through will take place shortly. Mary Ann and Rick Sawyer visited Grappone Automotive in Concord, which has a geothermal system in their facility, and Mary Ann shared pictures of the electronic display that explains the system. A similar display will be installed in the gallery.

Revised By-laws – An updated draft was distributed.

Motion: Walter moved that the by-laws be accepted as presented. Tony seconded. Motion approved unanimously.

Walker Bible – Ed met with Mrs. Coffman several weeks ago to discuss the donation.

New Business:

2017 Budget – The budget process has begun. The goals and objectives are due this week. No big changes are anticipated.

Standard Code of Parliamentary Procedure – The difference between Sturgis and Robert's Rules was discussed.

The next meeting will be held on Thursday, September 1, 2016 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 10:22 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director