

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES MINUTES  
October 11, 2024**

A regular meeting of the Bedford Public Library Board of Trustees was held on October 11, 2024 in the Richmond Room.

In attendance were Lee Joyce (Chair), Kevin Brown (Alternate Trustee acting as Full Trustee), Catherine Rombeau (Alternate Trustee as Full Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:02 a.m. Lee asked Catherine and Kevin to serve as Full Trustees in the absences of Pam Van Arsdale and Jerry Hanauer.

**Secretary's Report** – Minutes from the September 6, 2024 meeting were accepted and approved.

**Treasurer's Report--** Tabled until the next meeting.

**Acceptance of Gifts** –Miscellaneous donations - \$55.00.

**Motion:** Lee made a motion to accept all gifts; Kevin seconded. The motion passed unanimously.

**Director's Report** – See attached.

**Old Business:**

**Material Selection Policy** – Miriam will edit it as discussed and bring it to the next meeting for approval.

**Budget 2025** – The budget process was discussed.

**Internet Use Policy** – Review of the draft of the internet use policy. Miriam will edit the document as discussed, then send it to Primex for review and bring any updates to the next meeting.

**New Business:**

**Policy Review Matrix Update**—Review of the policy review matrix to see which policies are coming up in 2025.

**New England Library Association Conference October 20-22**—Miriam, Caitlin, Patricia Caity, Emily S., and Sammi will be attending the NELA conference in Portland.

The next meetings will be held on Friday, November 15, 2024; and Friday, December 13, 2024 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 9:57 a.m.

Respectfully submitted,  
Miriam Johnson  
Library Director

Caitlin Loving  
Assistant Director