

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
December 13, 2024**

A regular meeting of the Bedford Public Library Board of Trustees was held on December 13, 2024 in the Richmond Room. In attendance were Lee Joyce (Chair), Jerry Hanauer (Treasurer), Pam Van Arsdale (Trustee), Catherine Rombeau (Alternate Trustee), Kevin Brown (Alternate Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:03 a.m.

Emily Weiss (Head of Collection Management and Acquisitions) was present from 9:02 a.m. to 9:44 a.m.

Secretary's Report—Minutes from the November 15, 2024 meeting were accepted and approved.

Treasurer's Report— The Treasurer's report was reviewed and accepted.

Acceptance of Gifts –Miscellaneous donations - \$75.00; Juliet Tripaldi-Jimenez - \$100 for puppet storytime.

Motion: Pam made a motion to accept all gifts; Lee seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business:

Budget 2025—No change from the last budget update.

Internet Use Policy—The Internet Use Policy was reviewed again.

Motion: Pam made a motion to approve the Internet Use Policy; Jerry seconded. The motion passed unanimously.

Local History Policy—Emily gave an overview of the updated version of the policy. Miriam will submit it to the town attorney for review.

New Business:

Library Landscaping—Miriam gave an update on the current funding plan for updating the library landscaping in the front, including grant and donated funds. There was discussion of choosing the plants, the general landscape design, and working with other groups in the community.

Director Evaluation—Lee reviewed the procedure for Miriam's evaluation.

Bedford Boomers—There was discussion about the amount of money set aside for the HO train repairs. It was decided the amount is sufficient for the time being.

The next meetings will be held on Friday, January 10, 2025; Friday, February 7, 2025; Friday, March 14, 2025; Friday, April 4, 2025; and Friday, May 9, 2025 at 9:00 a.m. in the Richmond Room.

The meeting adjourned at 10:18 a.m.

Respectfully submitted,
Miriam Johnson
Library Director

Caitlin Loving
Assistant Director