

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
June 7, 2024**

A regular meeting of the Bedford Public Library Board of Trustees was held on June 7, 2024 in the Richmond Room. In attendance were Lee Joyce (Chair), Pam Van Arsdale (Trustee), Kevin Brown (Alternate Trustee), Catherine Rombeau (Alternate Trustee acting as a Full Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:03 a.m. Peter Barbuto (Facilities Manager) was present from 9:34 a.m. until 10:08 a.m. Lee asked Catherine to serve as a Full Trustee in Jerry Hanauer's absence.

Secretary's Report – Minutes from the May 10, 2024 regular meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Acceptance of Gifts –Miscellaneous donations - \$96.05.

Motion: Pam made a motion to accept all gifts; Lee seconded. The motion passed unanimously.

Public Hearing for the Acceptance of 4 Exterior Chairs from the Friends of the Bedford Library as per the provisions of RSA 202-A:4d:

Lee opened the public hearing at 9:10 a.m.

Motion: Pam made a motion to accept the exterior chairs from the Friends of the Bedford Library; Catherine seconded. The motion passed unanimously.

Lee closed the public hearing at 9:12 a.m.

Director's Report – See attached.

Old Business:

Trust Funds – Jerry attended a session at the NHLTA conference about trust funds and will share what he learned at the next meeting.

Behavior Policy Update – Brief review of the changes to the behavior policy.

Motion: Catherine made a motion to accept the behavior policy as amended; Pam seconded. The motion passed unanimously.

New Business:

Staffing Update – Two reference librarians (one full-time and one part-time) are leaving.

Trex Bench from the Bedford Lions Club – The library is a collection location for plastic bag recycling, which are then turned into Trex benches. The Lions Club has offered one to the library. There are several located around town, including at the pool and Town Offices, which the Trustees will look at.

Discussion of potential building improvements – The stair runner is a priority for replacement.

Facilities Update with Peter Barbuto, Facilities Manager – Peter reviewed recent building improvements, including interior painting, and plans for the future. The tech services office might be able to be painted towards the end of the year.

The next meetings will be held on Friday, July 19, 2024; and Friday, August 16, 2024 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 10:15 a.m.

Respectfully submitted,

Miriam Johnson
Library Director

Caitlin Loving
Assistant Director