

BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
August 16, 2024

A regular meeting of the Bedford Public Library Board of Trustees was held on August 16, 2024 in the Richmond Room. In attendance were Lee Joyce (Chair), Pam Van Arsdale (Trustee) via Zoom, Jerry Hanauer (Treasurer), Kevin Brown (Alternate Trustee), Catherine Rombeau (Alternate Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:04 a.m. Pam Van Arsdale was present from 9:04 a.m. to 9:50 a.m. via Zoom.

Secretary's Report – Minutes from the July 19, 2024 regular meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Acceptance of Gifts –Miscellaneous donations - \$51.00; Bedford Rotary Club for SRP - \$1750.00.

Motion: Pam made a motion to accept all gifts; Lee seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business:

Local Author Shelf Policy – Tabled until the next meeting, as the attorney has not reviewed it.

Trustees of the Trust Fund Check – Jerry will return the duplicate check that was received to the Trustees of the Trust Fund.

Investments – Jerry will be transferring funds to Fidelity.

NH DOJ Trust Document Filing – Jerry and Miriam will look into filing the required report with the NH DOJ Charitable Trust Division.

Trex Bench Donation from the Bedford Lions Club – A color and location for the bench need to be chosen. The Trustees will walk around the grounds at the September meeting to scout locations.

New Business:

Budget 2025 – Miriam gave an overview of the finalized budget.

New Foundation Member –Tabled until the next meeting, as the Foundation has not voted on the new member yet.

Wiggle Room Dedication – We are waiting for confirmation on a date from Todd Leen.

October Staff Training Day – Miriam asked for permission to close the library and for money for lunch for the staff that day.

Motion: Lee made a motion to close the library to the public on October 14th (Columbus Day/Indigenous Peoples Day) to have a Staff Training Day; Jerry seconded. The motion passed unanimously.

Motion: Lee made a motion to authorize Miriam to spend up to \$500 on lunch for Staff Training Day; Pam seconded. The motion passed unanimously.

The next meetings will be held on Friday, September 6, 2024; Friday, October 11, 2024; Friday, November 15, 2024; Friday, December 13, 2024; Friday, January 10, 2025; Friday, February 7, 2025 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 9:43 a.m.

Respectfully submitted,

Miriam Johnson
Library Director

Caitlin Loving
Assistant Director