

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
September 6, 2024**

A regular meeting of the Bedford Public Library Board of Trustees was held on September 6, 2024 in the Richmond Room. In attendance were Lee Joyce (Chair), Pam Van Arsdale (Trustee), Kevin Brown (Alternate Trustee), Catherine Rombeau (Alternate Trustee acting as a Full Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:03 a.m.

Lee Joyce asked Catherine Rombeau to serve as a Full Trustee in Jerry Hanauer's absence.

Secretary's Report—Minutes from the August 16, 2024 meeting were accepted and approved.

Treasurer's Report-- Tabled until the next meeting due to Jerry's absence.

Acceptance of Gifts –Miscellaneous donations - \$45.00; Emily Drobek and her sons from their lemonade stand - \$21.25.

Motion: Pam made a motion to accept all gifts; Catherine seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business: Local Author Shelf Policy—There were no recommended changes from the attorneys about the policy.

Motion: Lee made a motion to approve the policy; Pam seconded. The motion passed unanimously.

Material Selection Policy—Tabled to a future meeting after a brief discussion.

Volunteer Policy—Brief review of the volunteer documents.

Motion: Catherine made a motion to approve all the volunteer documents as presented; Lee seconded. The motion passed unanimously.

Trex Bench Donation from the Bedford Lions Club—The group will look outside at the end of today's meeting for a location and vote on it at the next meeting.

Budget 2025—Miriam gave a brief update on the budget process.

Wiggle Room Dedication – September 17 at 11:00 a.m.—Todd Leen will be coming on September 17th for the dedication. Miriam has ordered plaques for the rooms.

NH DOJ Trust Document Filing—Miriam and Jerry sent the needed information to NH DOJ and they confirmed that the paperwork is all set.

New Business: New Foundation Member—The Bedford Library Foundation voted to put forth Angela Baldi as the newest Foundation member.

Motion: Pam made a motion to approve Angela Baldi as the newest member of the Bedford Library Foundation; Catherine seconded. The motion passed unanimously.

Internet Use Policy—Review of the draft of the internet policy. Miriam will send this draft to the Town attorney and Primex.

NHLTA Regional Meeting: Kevin mentioned that he received an email about a regional gathering for the NH Library Trustees Association that will be in Milford. Caitlin will email the link with more information to the group.

The next meetings will be held on, October 11, 2024; Friday, November 15, 2024; and Friday, December 13, 2024 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 9:43 a.m. Respectfully submitted,

Miriam Johnson
Library Director

Caitlin Loving
Assistant Director