

**BEDFORD PUBLIC LIBRARY**  
**BOARD OF TRUSTEE MEETING MINUTES**  
**January 10, 2025**

A regular meeting of the Library Board of Trustees was held on January 10, 2025 in the Richmond Room. In attendance were Lee Joyce (chair), Pam Van Arsdale (Trustee), Jerry Hanauer (Treasurer), Kevin Brown (Alternate Trustee), Miriam Johnson (Director), Emily Weiss (Head of Collection Management and Acquisitions). The meeting was called to order at 9:06 a.m.

**Secretary's Report** - Minutes from the December 13, 2024 meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted.

**Acceptance of Gifts** – Judith MacLellan books - \$100.00. Miscellaneous donations - \$53.00.

**Motion:** Pam made a motion to accept all gifts; Jerry seconded. The motion passed unanimously.

**Director's Report** - See attached.

**Old Business:**

**Budget 2025** - Miriam and Caitlin attended the Town Council public hearing on Wednesday, January 8. The Council will move the budget in two weeks. There have been no changes to the budget at this time. There was also a brief discussion of the 2024 budget.

**Local History Policy** - The draft policy is being reviewed by the attorney.

**Trex bench from the Bedford Lions Club** - Caitlin and Elda Cordero-Goodman of the Lions Club placed the order for the Trex bench and received confirmation that it will be sent. The bench will be installed outside when it arrives.

**New Business:**

**Book Donations** - The DPW laborer assigned to the library is retiring and has not been replaced yet. DPW will continue to perform maintenance and remove recycling. We may need to stop accepting book donations for a while if we don't have a plan for disposing of books that cannot be sold or added to the collection. At this time, staff will be responsible for retrieving the outdoor book drop.

**Policy Review Matrix** – The 2025 policy matrix was reviewed and discussed briefly.

The next meetings will be held on Friday, February 7; Friday, March 14; and Friday, April 4. The Library will be closed on Monday, May 5 for staff training day and Saturday, July 5 for the Fourth of July holiday weekend. The meeting adjourned at 9:33 am.

Respectfully submitted,  
Miriam Johnson  
Director

Emily Weiss  
Head of Collection Management and Acquisitions