

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
September 5, 2025**

A regular meeting of the Bedford Public Library Board of Trustees was held on September 5, 2025 in the Richmond Room. In attendance were Lee Joyce (Chair), Lauren Saidel-Baker (Trustee), Catherine Rombeau (Alternate Trustee serving as a Full Trustee), Kevin Brown (Alternate Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:04 a.m.

Lee Joyce asked Catherine Rombeau to serve as a Full Trustee in Jerry Hanauer's absence.

Secretary's Report—Minutes from the August 8, 2025 meeting were accepted and approved.

Motion: Lee Joyce made a motion to approve; Catherine Rombeau seconded. The motion passed unanimously.

Treasurer's Report— The Treasurer's report was reviewed and accepted.

Acceptance of Gifts –Miscellaneous donations - \$27.00.

Motion: Lauren Saidel-Baker made a motion to accept all gifts; Lee Joyce seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business:

Landscape Maintenance – tree proposals—Miriam Johnson showed pictures of the recommended trees to remove, either because they are dead/dying or because they are invasive. There was discussion of getting on a maintenance plan with a tree company to maintain the health of all the trees as well.

Budget 2026—Miriam Johnson reviewed the budget process timeline.

New Business:

Policies Update—Miriam Johnson gave an update on the policies that are up for review as well as new policies for the board to consider implementing.

Staff Training Day – October 13—Miriam Johnson requested funds for the Staff Training Day lunch.

Motion: Lee Joyce made a motion to fund \$550.00 for lunch for Staff Training Day; Lauren Saidel-Baker seconded. The motion passed unanimously.

Donation—Miriam Johnson recently spoke with someone interested in donating money to the library.

Bathroom Photos—Miriam Johnson, Lee Joyce, and Lauren Saidel-Baker shared photos from bathrooms they have seen at other facilities for ideas for the library's public bathroom update.

The next meetings will be held on Friday, October 3, 2025; Friday, November 14, 2025; Friday, December 12, 2025; Friday, and January 9, 2026; at 9:00 a.m. in the Richmond Room. The meeting adjourned at 10:02 a.m.

Respectfully submitted,
Miriam Johnson
Library Director

Caitlin Loving
Assistant Director