

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
November 14, 2025**

A regular meeting of the Bedford Public Library Board of Trustees was held on November 14, 2025 in the Richmond Room. In attendance were Lee Joyce (Chair), Lauren Saidel-Baker (Trustee), Catherine Rombeau (Alternate Trustee), Kevin Brown (Alternate Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:04 a.m. Jerry Hanauer (Treasurer) was absent. Lee Joyce asked Catherine Rombeau (Alternate Trustee) to serve as a Trustee in Jerry Hanauer's absence.

Secretary's Report—Minutes from the October 3, 2025 meeting were accepted and approved.

Motion: Lee Joyce made a motion to approve; Lauren Saidel-Baker seconded. The motion passed unanimously.

Treasurer's Report— The Treasurer's report was reviewed and accepted.

Acceptance of Gifts—Miscellaneous donations - \$85.00.

Motion: Lauren Saidel-Baker made a motion to accept all gifts; Lee Joyce seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business:

Circulation Policy—Miriam Johnson shared the updated Circulation Policy with adaptations for HB 273, which will go into effect on January 1, 2026. Miriam Johnson will send it to the town attorney for review and will bring any comments back to the Board of Trustees.

Budget 2026—Miriam Johnson, Caitlin Loving, and Lee Joyce attended the Town Council Budget Workshop on November 1st. The Town Council will continue discussing the budget at the next meeting in November and the December meeting.

Public Restroom Project—Miriam Johnson and Lee Joyce met with the architect for the public restroom project, and they offered two different layouts. There was a brief discussion, and a third quote for basic updates to the existing bathrooms and an additional water closet for families/caregivers will be requested from the architects.

Landscaping and Trees Project—The walkway has been measured for the slope to make it ADA accessible; once the proposal is submitted the project can go out to bid. Miriam Johnson spoke with three tree companies and received quotes for the removal of the dead trees.

New Business:

New Foundation Member—Linda Stensgaard (Vice President of the Friends of the Bedford Library) is the new Liaison for the Friends of the Bedford Library to the Bedford Library Foundation.

Motion: Lauren Saidel-Baker made a motion to approve the appointment of Linda Stensgaard to the Bedford Library Foundation; Lee Joyce seconded. The motion passed unanimously.

Naming of the Library—A former Trustee emailed to recommend that the library change its name in honor of former library director Fran Wiggin. Lee Joyce will respond and request clarification.

Staff Holiday Party—Miriam Johnson requested \$825.00 for the Staff Holiday Party.

Motion: Lauren Saidel-Baker made a motion to approve spending up to \$825.00 on the Staff Holiday Party; Catherine Rombeau seconded. The motion passed unanimously.

The next meetings will be held on Friday, December 12, 2025; Friday, January 9, 2026; Friday, February 13, 2026; and Friday, March 6, 2026 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 10:26 a.m.

Respectfully submitted,

Miriam Johnson
Library Director

Caitlin Loving
Assistant Director