

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES**

March 6, 2026

A regular meeting of the Bedford Public Library Board of Trustees was held on March 6, 2026 in the Richmond Room. In attendance were Lee Joyce (Chair), Jerry Hanauer (Treasurer), Lauren Saidel-Baker (Trustee), Catherine Rombeau (Alternate Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 9:06 a.m.

Absent: Kevin Brown (Alternate Trustee).

Secretary's Report—Minutes from the February 13, 2026 meeting were accepted and approved.

Motion: Jerry Hanauer made a motion to approve; Lauren Saidel-Baker seconded. The motion passed unanimously.

Treasurer's Report— The Treasurer's report was reviewed and accepted.

Financial Policy—The need to clarify signatory authority for all Bedford Library Trustee financial accounts was discussed.

Motion: Jerry Hanauer made a motion that former Chair Pamela VanArsdale and former Treasurer Jerry Hanauer be removed as signatories of Trustee accounts, and that current Chair Lee Joyce and current Trustee Lauren Saidel-Baker be added as signatories of Trustee accounts; Lee Joyce seconded; the motion passed unanimously.

Acceptance of Gifts—Miscellaneous donations - \$38.00; seed library - \$25.00;

Motion: Lauren Saidel-Baker made a motion to accept all gifts; Lee Joyce seconded. The motion passed unanimously.

Director's Report – See attached.

Old Business:

Budget 2026—The next step in the budget process is the town wide vote on Tuesday, March 10th. Miriam Johnson has several plans in place to reduce costs if the budget does not pass.

Public Restroom Project—The cost estimates by the contractor for both bathroom plans came back but there were some extraneous costs; Miriam Johnson will meet with the architect and contractor next week.

Landscaping and Trees Projects—Lauren Saidel-Baker shared that the landscaping project has been put out to bid.

Circulation Policy—The updated circulation policy was approved by the Town attorney.

Motion: Lauren Saidel-Baker made a motion to approve the updated circulation policy; Lee Joyce seconded. The motion passed unanimously.

New Business:

3D Printing Policy—A few minor changes were made to the 3D printing policy, including charging a minimum of \$5.00 for all print requests, due at the time of the request.

Motion: Jerry Hanauer made a motion to approve the updated policy; Lee Joyce seconded. The motion passed unanimously.

Local Author Policy—There was one minor change made to allow books published within the last five years to be eligible for the Local Author shelf.

Motion: Lee Joyce made a motion to accept the updated policy; Lauren Saidel-Baker seconded. The motion passed unanimously.

Jerry Hanauer: Lee Joyce thanked Jerry Hanauer for his years of service on the Library Board of Trustees, as this is his last meeting.

Trustees Task Calendar: Miriam Johnson filed the necessary paperwork with the New Hampshire Department of Justice.

The next meeting will be held on Monday, March 16, 2026 at 4:00 p.m. in the Richmond Room to schedule the April meeting. The meeting adjourned at 9:56 a.m.

Respectfully submitted,
Miriam Johnson
Library Director

Caitlin Loving
Assistant Director