BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES MINUTES
July 13, 2026

A regular meeting of the Bedford Public Library Board of Trustees was held on July 13, 2026 in the Richmond Room. In attendance were Lee Joyce (Chair), Lauren Saidel-Baker (Treasurer), Angela Baldi (Trustee), Catherine Rombeau (Alternate Trustee), Kevin Brown (Alternate Trustee), Miriam Johnson (Director), and Caitlin Loving (Assistant Director). The meeting was called to order at 2:05 p.m.

Approval of Minutes—June 8, 2026 Regular meeting of Library Board of Trustees.

> **Motion:** Lauren Saidel-Baker made a motion to approve the June 8, 2026 regular meeting minutes; Angela Baldi seconded. The motion passed unanimously.

Treasurer's Report— The Treasurer's report was reviewed and accepted.

Acceptance of Gifts: Miscellaneous donations -- $170.00

> **Motion:** Lee Joyce made a motion to accept all donations; Lauren Saidel-Baker seconded. The motion passed unanimously.

Director's Report — See attached.

Old Business:

Public Restroom Project - CIP—There was discussion of replacing the bathroom flooring and requesting for funds from the CIP to be set aside for the larger bathroom renovation in the future. Miriam Johnson will request flooring samples from Peter Barbuto.

Landscaping Project – Bee the Buzz proposals for maintenance/programs—Lauren Saidel-Baker and Miriam Johnson met with Tori of Bee the Buzz regarding maintenance of the proposed landscaping project in addition to programs for patrons.

New Business:

2027 Budget Timeline: July 31 goals & objectives due, August 14 budget due—Miriam Johnson shared the budget timeline.

Strategic Planning—There was a brief discussion about the process of strategic planning and hiring a professional strategic planning consultant. Everyone will read Chapters 3 & 4 of Strategic Planning for Libraries for the August 18 meeting.

Venmo setup—Lauren Saidel-Baker will get Venmo set up to accept payment for the book sale through Venmo, and will create QR codes for taking payment through both Venmo and PayPal.

Investment Policy annual review—The investment policy was reviewed.

> **Motion:** Angela Baldi made a motion to accept the investment policy as written; Lee Joyce seconded. The motion passed unanimously.

30th Birthday party expenses—The amount spent on party supplies slightly exceeded the previously approved amount. Miriam Johnson requested a slight increase to the approved amount.

> **Motion:** Lauren Saidel-Baker made a motion to approve spending up to $200.00 on party refreshments and supplies; Angela Baldi seconded. The motion passed unanimously.

Office Furniture—Miriam Johnson updated the Trustees on the plan for furniture for the director's office.

The next meetings will be held on Tuesday, August 18, 2026 at 2:00 p.m. in the New Hampshire Room; Monday, September 14, 2026 at 3:30 p.m. in the Richmond Room; and Monday, October 19, 2026 at 3:30 p.m.; all in the Richmond Room. The meeting adjourned at 2:58 p.m.

Respectfully submitted,

Miriam Johnson	Caitlin Loving
Library Director	Assistant Director