

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

March 29, 2012

A regular meeting of the Bedford Public Library Board of Trustees was held on March 29, 2012 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 8:00 a.m.

Secretary's Report – Minutes from the February 23, 2012 meetings were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees: Kevin D'Amour/Microsoft Match - \$200.48.

Director's Report – See attached.

Old Business:

Director's Evaluation – Still outstanding.

HVAC Report – The report from Criterium was given to Walter Gallo. Gene Hennessy from Precision Temperature Control is going to address some of the concerns in the report, such as the drain clogging.

Posting Minutes – Minutes will be posted on the library Web site after approval.

New Business:

Vote for Officers – Unanimous vote for Ed Moran as Chair and Tony Frederick as Treasurer.

Van Service Changes – Additional cuts from the state for van deliveries will be in effect in April. GMILCS is contracting with a local courier to supplement.

Elevator – We have had multiple calls to the elevator company as the elevator would get stuck between floors. It was unclear what caused the problem. Several parts have been replaced.

Precision Temperature Control contract – The Trustees unanimously approved renewing the maintenance agreement with Precision Temperature Control for 2012.

Craftworkers' Guild electric bill – The library is responsible for the electric bill for the time we used the building. The Trustees approved payment of the bill.

Library Foundation request – The Foundation will be considering items to fund in April.

NH Library Trustees Association Conference – The conference will be held May 21.

Policy on Photography, Videotaping, and Use of other Recording Devices – Ed will contact LGC to determine what the law is regarding videotaping in public buildings.

The next meeting is scheduled for Friday, April 20, 2012 at 8:00 a.m. in the NH Room. The meeting adjourned at 9:50 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director