

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

July 20, 2012

A regular meeting of the Bedford Public Library Board of Trustees was held on July 20, 2012 in the New Hampshire Room. In attendance were Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 8:08 a.m.

Secretary's Report – Minutes from the June 28, 2012 meetings were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees: Kevin D'Amour/Microsoft Match - \$249.96; donation in honor of Judith MacLellan's birthday - \$70.

Director's Report – See attached.

Old Business:

Strategic Planning – Walter met with Joe Constance, former librarian at Saint Anselm College. He agreed that a strategic plan was a good idea and would provide guidance for the director. It could include areas such as technology, personnel, services, facilities, etc. and would be a 5 year plan. Walter suggested we meet with Deb Hoadley in September to plan how to start the strategic plan process. Mary Ann will call her to determine her availability.

New Business:

Summer Reading Program – 972 children are signed up. 105 children are junior librarians.

Town Council Visit – Councilors will be visiting each department to see facilities and talk with department heads next Wednesday. Walter may be able to contribute food.

2013 Budget – Mary Ann has submitted goals & objectives and will be developing next year's budget.

Review CIP for 2013 – CIP information needs to be submitted next week. Mary Ann will be putting the walkway in next year's budget or include money in the CIP. Other items include: septic system, parking lot repaving, carpet replacement on lower level, additional parking lot construction, boiler replacement.

Policies – Mary Ann will distribute existing Trustee bylaws and some examples for a future discussion.

The next meeting is scheduled for Thursday, August 30, 2012 at 8:00 a.m. in the NH Room. The meeting adjourned at 9:58 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director