

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

January 24, 2013

A regular meeting of the Bedford Public Library Board of Trustees was held on January 24, 2013 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 8:06 a.m.

Secretary's Report – Minutes from the November 29, 2012 meeting were accepted and approved. (Note: there was no December meeting)

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees: SCORE- \$250; Kevin D'Amour Microsoft Match - \$249.96; Gift in honor of Ms. Ilg and Mrs. Souza - \$30; Blue Seas Investment Group - \$100.

Director's Report – See attached.

Old Business:

Strategic Planning – The first session is on January 30. Mary Ann has been working with Deb Hoadley on the survey. The committee is all set to go.

2013 Budget – Wednesday, March 6 is the Town budgetary meeting to be held at 7:00 p.m. at Bedford High School. The money cut from the budget for the walkway replacement was added to the 2012 budget from leftover DPW funds; the money has been encumbered. There were no questions at the first budget session. Mary Ann sent the Town Manager a summary of the changes in the library budget from 2012. There were no questions regarding the library budget at last night's budget session. The council has not changed the budget and it will be voted on March 6.

New Business:

Mechanical Room and Ducts cleaning – Mary Ann has asked for a quote to clean the room since it is filthy from last year when the furnace had an issue. The restoration company suggested that the ducts get cleaned, also.

Problems with library building – Councilor Petersen has written a letter to the Town Manager regarding the problems the library building has had since it was built, and the Butler property. He had stopped by the building during the insulation and roof projects. Jessie forwarded the letter to Mary Ann and Jim Stanford of DPW. Mary Ann and Jim agreed that there is not anything to pursue at this point, since it has been 17 years.

Engineering building maintenance study – The town wide facilities assessment report has been received.

Annual Town Report – It is due next week.

Bedford Library Foundation-new LCD projector and screen and laptop connection has been installed in the Richmond Room, donated by the Foundation.

The next meeting is scheduled for Thursday, February 28, 2013 at 8:00 a.m. in the NH Room. The meeting adjourned at 9:24 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director