

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

**May 17, 2013
8:00 a.m. NH Room**

A regular meeting of the Bedford Public Library Board of Trustees was held on May 17, 2013 in the New Hampshire Room. In attendance were Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 8:19 a.m.

Secretary's Report – Minutes from the April 23, 2013 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Director's Report – The Foundation approved the priority one list last night. We had many programs for Money Smart week. Another program was an author event with Carrie Cariello. BCTV filmed a number of the programs. The Foundation-sponsored Civil War speaker was well attended and well received. Mary Ann may be giving her presentation to the Council on June 26.

Old Business:

Library Foundation and Friends – The Foundation and the Friends will be meeting to coordinate their efforts on behalf of the library. Walter suggested that we put an article in the paper explaining all they do.

Engineer's Building Maintenance Study – No update at this time.

Behavior Policy – Email comments to Mary Ann.

Maintenance – Einstein has the contract for the mowing this summer. On Wednesday, we had water in the mechanical room. Steve Crean from DPW came over. A relief valve had failed. The drain in that room is not functional; the Fire Department removed the water. The restoration company came in and placed blowers, etc. as the water leaked into the McAllaster Room.

New Business:

Request for equipment – Mary Ann discussed security systems.

Motion: Walter moved that the Trustees fund the installation of security cameras based on the quote from ST Alarm Systems. Tony seconded. Motion approved.

Mary Ann will discuss with Ed, and a special meeting may be called if there is a need for further discussion.

Self CKO unit has been out for repair. Our consortium staff suggested an alternative set-up to supplement. The equipment will cost \$1,500.

Motion: Walter moved that the Trustees fund the purchase of this additional equipment. Tony seconded. Motion approved.

The next meeting is scheduled for Friday, June 28, 2013 at 8:00 a.m. in the NH Room. The meeting adjourned at 9:33 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director