

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

June 27, 2013

A regular meeting of the Bedford Public Library Board of Trustees was held on June 27, 2013 in the New Hampshire Room. In attendance were Ed Moran (Chair), Walter Gallo (Trustee), Tony Frederick (Treasurer), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 3:35 p.m. Emily Weiss joined the meeting from 4 to 4:30 p.m.

Secretary's Report – Amended minutes from the May 17, 2013 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Director's Report – The Town Manager requested that all department heads submit their reports by the 15th for the previous month. Mary Ann distributed the June 15th report. The town department heads will no longer be presenting annually to the Council, but rather as needs arise. The Trustees approved funding the staff raffle for the Summer Reading Program.

Ebooks – Emily made a presentation on Ebooks from 3M and Overdrive.

Old Business:

NH Library Trustees Spring Conference – Discussed the sessions that everyone attended.

Strategic Planning – It is still being finalized.

Engineer's Building Maintenance Study – No update at this time. We do need to move forward on replacing the remainder of the walkway.

Behavior Policy – At a future meeting, the discussion will focus on the length of time people will be asked to leave if the policy is not followed and an appeal process.

Maintenance – Another leak took place near the circulation desk due to failure of a fan. Electrical outlets in the McAllaster Room are broken and someone tripped; we are seeking replacements.

New Business:

Director's Evaluation – The evaluation will take place following the meeting.

Transparent Languages Database – Our subscription to this foreign language learning database from a NH based company will begin July 1.

The next meeting is scheduled for Thursday, July 25, 2013 at 8:00 a.m. in the NH Room. The meeting adjourned at 5:01 p.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director