

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

September 26, 2013

A regular meeting of the Bedford Public Library Board of Trustees was held on September 26, 2013 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 8:12 a.m.

Secretary's Report – Minutes from the August 29, 2013 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees: Kevin D'Amour Microsoft Match - \$262.56, and a painting and 2 telescopes donated by the Rotary Club of Bedford.

Director's Report – See attached.

Old Business:

Budget 2014 – Mary Ann will be meeting with Jessie next week.

Walkway – DPW has obtained quotes on the walkway. Mary Ann will contact Beverly Gere to confirm underlayment material, and then will get the paperwork started so that materials can be ordered. There is a 4-6 week lead time. Questions arose regarding the time frame and who will be overseeing the project for the town. The Trustees approved the project, based on the answers Mary Ann receives regarding quality control and a time frame that is acceptable.

Photocopier – We obtained a quote for a replacement copier of \$2995. Maintenance will be \$35 per month. The Trustees approved the purchase and maintenance.

New Business:

Foundation Fall Fundraiser – This year the fall fundraiser will be a play called “Love Letters” and will be held on November 3, which is the same day as the Friends concerts.

Van Delivery – We will be contracting (with GMILCS) with a new company due to restrictions placed on delivery volume by the previous company. The contract begins September 30 and will provide 3 day/week delivery.

Floating Collections – We will be piloting floating collections with several other libraries to see how it will work for all of us. Initially we will start with low volume collections.

Staff Holiday Party – The Trustees approved expenditure in the \$500 range for a holiday party.

The next meeting will be a planning session at Ed's home in North Hampton, and is scheduled for Thursday, October 24, 2013 at 9:00 a.m. We will discuss the strategic plan and GMILCS. Mary Ann will send information out in advance. The meeting adjourned at 9:17 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director