

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

October 24, 2013

A regular meeting of the Bedford Public Library Board of Trustees was held on October 24, 2013 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:50 a.m.

Secretary's Report – Minutes from the September 26, 2013 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees: Bedford Garden Club memorial donations for Doris Spurway - \$27.00 and for gardening magazine subscriptions - \$49.19.

Director's Report – See attached.

Old Business:

Facilities Study/Presentation – HL Turner presented a summary of the facilities study to the Town Council on October 23. Jessie and Jim both stated that the library is the number one priority for the town in terms of the facilities improvements. The Town Council voted to fund the improvements to the library, including a new HVAC system, with money from the infrastructure bond.

Budget 2014 – Mary Ann distributed the budget she received from Crystal yesterday. At next Wednesday's Town Council meeting, October 30, from 6-10 p.m. at BCTV the town department heads will be presenting their budgets. The library's time slot is approximately 7:30-8. The Trustees will attend.

Walkway – The Hanover pavers have been ordered and could take up to 6 weeks to arrive. Champion Property Services will be installing the walkway.

Photocopier – It has been installed and is working well.

New Business:

Web site update –Mary Ann would like to go out to bid for design of our new Web site if there are funds available in the budget. The Trustees agreed.

NH RSAs – Mary Ann mentioned that Jessie was questioning expenditure of funds by the Library Trustees. Discussion ensued, and it seems that this is covered by the RSAs. In addition, Jessie brought up gross budgeting. Ed will be attending an NHLA meeting on Monday and will gather more information.

The next meeting will held on Friday, November 22, 2013 at 9:00 a.m. The meeting adjourned at 10:53 a.m.

Respectfully submitted,
Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director