

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

**November 22, 2013**

A regular meeting of the Bedford Public Library Board of Trustees was held on November 22, 2013 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:18 a.m.

**Secretary's Report** – Minutes from the October 24, 2013 meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted.

**Director's Report** – See attached.

**Old Business:**

**Budget 2014** – The Town Council has finished their budget sessions, and thus far nothing has changed with the library budget.

**Walkway** – There has been a delay. It may not be installed until spring.

**HVAC** – We need to come up with some times that would be better for us to have the upgrade scheduled, such as after the summer reading program finishes.

**Lower Level Carpet** – According to the CIP schedule, the lower level carpet will be up for replacement in 2014. It may be an opportunity to rearrange the children's room.

**New Business:**

**LCD Projector** – We had a problem with our LCD projector twice in the last week, and currently have no backup.

**Motion:** Walter moved that the Trustees fund the purchase of an LCD projector, Blu Ray player and cases for the equipment. Ed seconded. Motion approved.

**Self Check Out Unit** – The self check out unit which was purchased over the summer is working very well. We would like another unit to update the existing unit in the children's room.

**Motion:** Ed moved that the Trustees fund the purchase of another self check out unit. Walter seconded. Motion approved.

The next meeting will held on Friday, December 27, 2013 at 9:00 a.m. The meeting adjourned at 10:30 a.m.

Respectfully submitted,  
Mary Ann Senatro  
Library Director

Miriam Johnson  
Assistant Director