

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

May 22, 2014

A regular meeting of the Bedford Public Library Board of Trustees was held on May 22, 2014 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Mary Ann Senatroy (Library Director), and Miriam Johnson (Assistant Director). Walter Gallo, Trustee, joined the meeting via conference call. The meeting was called to order at 9:03 a.m.

Secretary's Report – Minutes from the April 25, 2014 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees: Donation in memory of James Kline from Jim's friends at Dunkin Donuts on 2nd St. in Manchester - \$90, Blue Seas Investment Club - \$100, and the Craftworker's Guild in memory of Payson Langley - \$25.

Director's Report – See attached.

Old Business:

Board Appointments – Ed was re-elected as chair; Tony was re-elected as treasurer.

Exterior Lighting – Mary Ann has still not received any information from the lighting consultant. Some bulbs were replaced in the Children's Room since areas were quite dim.

HVAC Engineering Bid – The bid was awarded to CSI Engineering. We expect to have a design by September. Mary Ann will keep the Trustees apprised of progress.

Meeting Room Policy Review – Ed is still waiting for more information from an additional attorney at the NH Municipal Association.

Videotaping/Audiotaping Policy Review – More research will be done to determine the appropriate wording to incorporate into the meeting room policy.

New Business:

Fence – The neighbor contact the Town Manager and DPW about the fence near the back parking lot; it has been removed in pieces as it has fallen. In light of the pending HVAC work, Jim Stamford told the homeowner that we would like to wait to replace the fence until after the work is complete. The homeowner was satisfied with that suggestion.

Rotary Transition Night – Mary Ann, as the new president of Rotary, requested to use the McAllaster Room to host the annual rotary dinner for about 50 Rotarians. The Trustees approved unanimously.

NHLTA Conference – Discussion of sessions attended.

Hold Harmless Statement for Photographs – Mary Ann distributed the form for perusal.

Library Foundation – The Foundation approved the purchase of a number of enhancements to the library, including Museum passes, audiobooks, DVDs, additional Ipads for the Children's Room, and an LCD projector for the Story Castle.

The next meeting will held on Thursday, June 26, 2014 at 9:00 a.m. The meeting adjourned at 9:25 a.m.

Respectfully submitted,
Mary Ann Senatroy
Library Director

Miriam Johnson
Assistant Director