

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

**June 26, 2014**

A regular meeting of the Bedford Public Library Board of Trustees was held on June 26, 2014 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:00 a.m.

**Secretary's Report** – Minutes from the May 22, 2014 meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted. The fuel line is already overspent for several reasons. This winter we received fuel deliveries every 5 days, as opposed to every 7 due to the extreme cold. In addition, some bills from 2013 did not arrive until 2014 because of billing problems with the previous oil vendor. There will be maintenance bills related to the chimney this year as well.

**Director's Report** – See attached.

**Old Business:**

**Exterior Lighting** – The lighting consultant was unable to attend today.

**Meeting Room Policy Review** – Mary Ann distributed a draft policy.

**Motion:** Ed moved that the Meeting Room Policy be approved as written. Motion approved unanimously.

**Videotaping/Audiotaping Policy Review** – The Trustees discussed a videotaping/recording policy. The application for meeting room use will also include this information.

**Motion:** Ed moved that the library Behavior Policy be amended to include the following:

“Photography and recording are not allowed on Library premises without prior permission.”

Motion approved unanimously.

**New Business:**

**Staff Summer Reading Program** – The Trustees approved \$100 for the Staff program.

**Gardening** – The Trustees approved \$50 for garden supplies.

**Director's Evaluation** – The evaluation is due.

**ValueLine Investment Survey Online** – Mary Ann proposed adding an online subscription to our current print subscription. It is restricted to use in the library only. There are funds which are donated specifically for online resources, and funds from SCORE, which could be used for this subscription. The cost is approximately \$2000 annually.

**Motion:** Ed moved that the library purchase an online subscription to ValueLine.

Motion approved unanimously.

The next meeting will held on Thursday, August 7, 2014 at 9:00 a.m. The meeting adjourned at 10:47 a.m.

Respectfully submitted,  
Mary Ann Senatro  
Library Director

Miriam Johnson  
Assistant Director