

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

**September 25, 2014**

A regular meeting of the Bedford Public Library Board of Trustees was held on September 25, 2014 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:01 a.m.

**Secretary's Report** – Minutes from the August 7, 2014 meeting were accepted and approved.

**Public Comments** – Bedford resident Elaine Tefft joined the meeting from 9:01 a.m. to 9:16 a.m. She voiced a complaint and concern that the row of parking on the upper level was taken up for a morning by an entity not based in Bedford. Ed advised Mrs. Tefft that it is a discretionary issue, and that any group seeking an exception for the use of the library parking lot should speak with Mary Ann.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees: The Abbe Family Revocable Trust of 2004 – \$5,000; American Legion Bedford Post 54 – \$100; Kevin D'Amour Microsoft Match – \$275.64.

**Director's Report** – See attached.

**Old Business:**

**Budget** – Mary Ann distributed a copy of the YTD 2014 budget and a copy of what was submitted for the 2015 budget. There will be some transition in the future with property repairs and maintenance as these costs may move to a centralized budget under the new facilities manager, Peter Barbuto. Peter will also provide assistance in estimating fuel and electricity costs. Regarding lights: Peter has scheduled a vendor to look at our lighting. CSI also made suggestions about LED lighting in their HVAC report.

**HVAC Update** – A grant application was submitted for the geothermal option. Mary Ann emailed a copy to the Trustees, and circulated a printed copy. A link of Jim Stanford's presentation to the Energy Commission was also emailed.

**New Business:**

**Investment Policy Review** – Mary Ann attended a talk by Terry Knowles about new library legislation. There was a modification in investment guidelines in RSA 31:25 regarding the definition of prudent investor rule RSA 564-B:9-901. The policy will be reviewed at the next meeting.

**NHLTA Presidency** – Walter suggested that Ed, as President of the NHLTA, consider being interviewed by BCTV or the local papers.

The next meeting will held on Thursday, October 23, 2014 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 10:22 a.m.

Respectfully submitted,  
Mary Ann Senatro  
Library Director

Miriam Johnson  
Assistant Director