

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

October 23, 2014

A regular meeting of the Bedford Public Library Board of Trustees was held on October 23, 2014 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatroy (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:00 a.m.

Secretary's Report – Minutes from the September 25, 2014 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees in memory of Betty Clock: Paul and Robin Levy - 100.00; William & Elizabeth Livingstone - 50.00; Barbara W. Muther - 25.00; Clare O'Donnell - 50.00; Barbara K. Potter - 25.00; Mr. and Mrs. John J. McQuillan - 25.00; Pauline Heinonen - 25.00; Cynthia L. Deen - 100.00; Mrs. Ethel Webster - 50.00; and Mrs. Christina Campbell - 10.00.

Director's Report – See attached.

Old Business:

Investment Policy Review with representatives from Charter Trust – Karen Crump and Diane Guimond gave a presentation about the services offered by Charter Trust. The group discussed the prudent investor rule, which is broader than the prudent man rule, and which allows for international investments, as well as corporate bond purchasing.

Facilities Update – Peter Barbuto joined the meeting from 9:30-10:30 a.m. to provide the Trustees with a facilities update. The chimney replacement is about 90% complete. Kirk and Peter replaced a number of light bulbs in the building; there are some ballasts that need replacing. Peter reviewed the information from the 2009 replacement, and said that many of the bulbs are T-8 high performance lighting and CFL. He has inspected the damaged bollard light and will try to fix it and put it back in for the season. The valve actuator on the furnace has been replaced. We should notice some savings this year, although not anything substantial. There should have been more control valves in the system. Since the fate of the grant proposal will not be known until January, the HVAC system won't be designed until the spring.

Budget 2015 – The library presentation is scheduled for October 29. There is an addition error in the part-time budget line. Since it has already been submitted to the Council, there will be a request made to increase it to the correct number. The Town Manager presented his budget to the Council last night.

New Business:

Staff holiday party – The annual staff holiday celebration will be held on December 5th at a restaurant in the Manchester mill yard. Prices seem to have increased, and the total cost of the party will be approximately \$1,000. The Trustees approved funding the party.

Retirement – Virginia Penrod is retiring next Friday. We will be celebrating with a cake at noon.

The next meeting will held on Friday, November 21, 2014 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 11:02 a.m.

Respectfully submitted,
Mary Ann Senatroy
Library Director

Miriam Johnson
Assistant Director