

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

November 21, 2014

A regular meeting of the Bedford Public Library Board of Trustees was held on November 21, 2014 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Mary Ann Senatroy (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:15 a.m.

Secretary's Report – Minutes from the October 23, 2014 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees: Bedford Garden Club in memory of Kathy Benuck - 27.00

Director's Report – See attached.

Old Business:

Investment Policy Review – The Trustees voted to leave the policy unchanged. Ed moved that we contact Charter Trust to follow up on investing a small sum in Exchange Traded Funds. Tony was in agreement. Ed will contact Diane Guimond about coming to the next meeting.

Budget 2014/2015 – The library presentation took place on October 29. Mary Ann met with our representative, Mac MacMahan, prior to the meeting. The Town Council is still finalizing their budget. Each department needs to provide a summary by December 1 regarding where the current year budget is expected to end up. We seem to be doing much better than anticipated as fuel expenses have not been as high; Peter Barbuto has made some changes to and continues to monitor the furnace, so fuel usage has been lower.

New Business:

Database demonstration – Emily Weiss gave a demonstration on databases.

The next meeting will held on Friday, December 19, 2014 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 11:15 a.m.

Respectfully submitted,
Mary Ann Senatroy
Library Director

Miriam Johnson
Assistant Director