

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

**January 16, 2015**

A regular meeting of the Bedford Public Library Board of Trustees was held on January 16, 2015 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:05 a.m.

**Secretary's Report** – Minutes from the December 19, 2014 meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees: Kevin D'Amour – 275.64; The Barker Foundation, Inc. – 750.00; Marjorie Hutton in memory of Mary Wolfe for art books – 100.00.

**Director's Report** – See attached.

**Old Business:**

**Investment company** – Ed has a meeting Tuesday morning at 10:00 a.m. in Concord with Charter Trust.

**Budget 2014/2015** – The first public hearing was held this past Wednesday, which Mary Ann attended. There are funds for the library on the added expenditures list for the town council, which arose due to a spreadsheet error. The next public hearing is January 28.

**New Business:**

**Meeting with the PUC** – The PUC would like to meet with the Town on January 22 at 9:00 a.m. regarding the grant request for the geothermal heating system. Mary Ann will attend, along with Jim Stanford, Steve Daly, the grant writer, the engineer who designed the proposed system, and representatives from the Town Energy Commission.

**Trustees of the Trust Fund** – Research was conducted on the library trust funds. Mary Ann compiled the information and sent it to Ken Peterson, who is currently the chair of the Trustees of the Trust Funds. Mary Ann and Miriam will research some of the wills to provide further details.

**Trustee By-laws** – Ed distributed copies of the Trustee by-laws for Boston Public Library. The Trustees will review and discuss them during upcoming meetings.

**NHSL catalog (NHU-PAC)** – The state library union catalog is used for interlibrary loan. Maintenance of holdings was discussed.

**VHS to DVD converter** – Mary Ann requested the Trustees purchased a VHS to DVD converter. The library has some VHS tapes which need to be converted; once we are done with the library VHS tapes, we would set up the machine for in-library use by the public. The Trustees unanimously approved the purchase of the machine and software for editing.

The next meeting will held on Friday, March 20, 2015 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 10:30 a.m.

Respectfully submitted,  
Mary Ann Senatro  
Library Director

Miriam Johnson  
Assistant Director