

**BEDFORD PUBLIC LIBRARY  
BOARD OF TRUSTEES  
MINUTES**

**June 19, 2015**

A regular meeting of the Bedford Public Library Board of Trustees was held on June 19, 2015 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:06 a.m.

**Secretary's Report** – Minutes from the May 28, 2015 meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees: Bedford Women's Club for the New England Aquarium Pass - \$500.00.

**Director's Report** – See attached.

**Old Business:**

**Trustee By-laws** – Walter will complete the draft of the by-laws for the Trustees to review at the next meeting.

**Fence** – Peter has selected the contractor and the fence will be installed this month.

**Budget Management with DPW** – The facilities budget moneys will be transferred to the DPW budget. The Town Council has to approve the transfer; it is on the agenda for their meeting next week. Mary Ann will go to training in July so that the necessary financial reports, separating the library expenses from other buildings, can be easily obtained. Ed will write a memorandum of understanding regarding the funds.

**History of the Library** – Walter will be meeting with Bob next week.

**Geothermal Project Update** – Mary Ann attended the Governor's Executive Council meeting last week. The discussion of the project was tabled. Mary Ann submitted a summary in support of the project to the Council and has answered additional questions from the PUC. Jim Stanford has also submitted more information. Mary Ann will be attending the meeting next Wednesday, as will the grant-writer. Ed suggested making sure that there were no further questions unanswered prior to the meeting.

**New Business:**

**Budget 2016** – CIP items need to be reviewed. Mary Ann requested that we automate our doors for accessibility purposes; it may or may not be a CIP item.

**Automatic renewal of checked out items** – Our recent system upgrade allows materials that are checked out to have their due dates automatically extended (renewed). The Trustees were in agreement that we try it.

The next meeting will held on Friday, August 7, 2015 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 10:07 a.m.

Respectfully submitted,  
Mary Ann Senatro  
Library Director

Miriam Johnson  
Assistant Director