

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

September 18, 2015

A regular meeting of the Bedford Public Library Board of Trustees was held on September 18, 2015 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:02 a.m.

Secretary's Report – Minutes from the August 7, 2015 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Director's Report – See attached.

Old Business:

Budget – Mary Ann discussed the implications of the ACA and what options are being considered; we have the greatest number of part-time employees in town.

Geothermal Project Update – The test drilling for the geothermal well was done on September 1. The bid will go out in October, and the selection will be made in November. They are hoping to get the wells dug this year. There may be some funding available from Eversource.

LED lighting – Peter is working on getting LED lights installed on exterior lights that are out. Some of the poles are also in need of replacement.

New Business:

Door Counters – The Trustees approved the purchase of a replacement counter for the Lower Level if necessary. Miriam will follow up with technical support today to determine if the faulty one can be fixed.

Staff Training Day – The library staff training day is Columbus Day. The Trustees approved the funding of lunch on that day. Ed offered to have the training at his house in North Hampton.

Staff Holiday Party – Walter will contact Bob Shea at the Dana Center to inquire about tickets to Cherish the Ladies on December 11.

Maker Spaces – Ed suggested we get a few kits for the staff to try on the training day. We will look to see if any kits are available from the NHSL. Mary Ann and Walter will talk with Rotary members to see if anyone is interested in volunteering in this capacity for the public.

Museum Passes – The Foundation has funded two new passes: Castle in the Clouds and the Woodman Museum in Dover.

Chromebook – The Trustees approved the purchase of a Chromebook for staff use.

Emergency Plan – Mary Ann is on the board of Bedford CERT. The library is listed in the Emergency Plan as a non-residential Emergency Shelter.

Peterborough Company – Ed shared information about a presentation that was given at an NHLTA meeting on library endowments.

Library History Display – The committee has met twice and is making progress. The next meeting is September 23.

Lighting – Ed brought a representative in from Graybar who installed several LED lights on the upper level to test their use in the library.

The next meeting will held on Thursday, October 29, 2015 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 10:24 a.m.

Respectfully submitted,

Mary Ann Senatro
Library Director

Miriam Johnson
Assistant Director