

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES**

October 29, 2015

A regular meeting of the Bedford Public Library Board of Trustees was held on October 29, 2015 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatros (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:08 a.m.

Secretary's Report – Minutes from the September 18, 2015 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted.

Director's Report – See attached.

Old Business:

Budget – The Acting Town Manager presented the budget to the Town Council last night. Our liaison is Kelleigh Domaingue Murphy. The budget presentation for the library will be on November 21. Mary Ann will confirm the time as the date gets closer. Public hearings will be in January.

Geothermal Project Update – An RFQ has been put out and responses have been received. The bid documents will be going out shortly. The goal is to present it to the Council in early December.

New Business:

Children's Area – Discussed contacting architects about ideas for the children's room as we move toward carpet and lighting replacement.

Library Cleaners – Rhino Cleaners has decided to get out of the cleaning business. Peter has contracted with S&L Cleaners to clean all town buildings in the evening.

Automatic Door Closers – Peter has ordered automatic door openers for our doors and has a contract for installation, which will take place soon.

Library History Display – The committee met on October 21. Amy from the frame shop will be bringing a proposal to the group at the next meeting.

Lighting – Peter had three lights in the parking lot replaced with LED lights.

Social Media Policy – Mary Ann is on the Town Social Media Committee, which has been discussing town use of social media to communicate with the citizens.

Right to Know Law – All subcommittees of elected bodies must take and post minutes.

The next meeting will held on Friday, November 20, 2015 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 10:37 a.m.

Respectfully submitted,
Mary Ann Senatros
Library Director

Miriam Johnson
Assistant Director