

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
January 15, 2016**

A regular meeting of the Bedford Public Library Board of Trustees was held on January 15, 2016 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:00 a.m. Bob Brooks, Sue Holstein, and Amy Sullivan joined the meeting from 9:05 a.m. to 10:10 a.m.

Secretary's Report – Minutes from the December 18, 2015 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The following donations were accepted by the Trustees: Judith MacLellan books in honor of her grandchildren - \$60; Blue Seas Investment Club - \$100.

Director's Report – See attached.

Old Business:

Budget 2016 – Mary Ann attended the public hearing on Wednesday evening. There were no questions regarding the library budget.

Geothermal Project Update – The contractor is ready to start work as soon as possible. A ground breaking will be planned when they begin to drill. Mary Ann will let the Trustees know when the date is set. The contract will be reviewed by Primex.

Library History Display – Bob Brooks, Sue Holstein, and Amy Sullivan discussed their proposal for the library history display. They presented a mockup for a wall in the lower level. The goal of the committee is to let the current population of the town know how the library has progressed during the years. They would like to make a “spectacular” entrance downstairs to mirror what is upstairs, given that some people use the library only for the community meeting rooms and do not get to the upper level. The discussion included the recognition that in the near future it would be an ideal project to write up a history of the library beyond just the structural changes. Ed suggested having flat screens as part of the display so that people could scroll through to get more information; perhaps a kiosk and not a wall mounted screen? At this point the design would not exceed \$3500. Walter would like to try to secure funding from a local business.

New Business:

Take time to read initiative – We will be implementing a reading/literacy initiative called “Take Time to READ” with other librarians from the Hillstown Coop. We are also applying for a Big Read grant with them.

School bus stop at the library – The children from the middle and high schools will be able to take a bus to the library after school, beginning later in January.

Consumer Reports – The library now subscribes to Consumer Reports as a stand-alone database.

Tax forms – We will have a small selection of tax forms this year and will be able to assist people in printing other forms from the IRS web site.

Replacement Library Card – Mary Ann shared a sample of the new library cards. The Trustees approved the price of \$1.00 for a replacement library card. New cards will continue to be free.

Motion: Walter moved to approve the replacement price of \$1.00 per new card. Ed seconded. Motion approved unanimously.

Library Foundation – The Library Foundation will be doing an all-town mailing for the spring fund drive.

The next meeting will held on Thursday, February 4, 2016 at 9:00 a.m. in the New Hampshire Room. The following meeting will be held on Friday, March 18, 2016 at 9:00 a.m. The meeting adjourned at 10:27 a.m.

Respectfully submitted,
Mary Ann Senatro,
Library Director

Miriam Johnson
Assistant Director