

**BEDFORD PUBLIC LIBRARY**  
**BOARD OF TRUSTEES**  
**MINUTES**  
**April 14, 2016**

A regular meeting of the Bedford Public Library Board of Trustees was held on April 14, 2016 in the New Hampshire Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatroy (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:08 a.m.

**Secretary's Report** – Minutes from the March 18, 2016 meeting were accepted and approved.

**Treasurer's Report** – The Treasurer's report was reviewed and accepted.

**Acceptance of Gifts** – The following gifts were accepted by the Library Trustees: Bedford Women's Club memorial books for Anne Jacobs and Vivian Westwater - \$50.00; Bedford Italian Cultural Society - \$100.00.

**Director's Report** – See attached.

**Old Business:**

**Geothermal Update** – Mary Ann summarized the groundbreaking and the proposed schedule for interior work. The drilling is complete outside, and they are working on the linings of the borings. The ducts are being cleaned now; in May the lower level equipment will be replaced. It should not impact operations. In early June, the upper level will need to be closed for several weeks. The circulation and reference desks will be set up in the gallery during this time. We will be renting book trucks to move some books on the upper level out of the way.

**By-laws** – A draft of the by-laws was distributed by Walter. The Trustees will review them and discuss them at the next meeting.

**New Business:**

**Officers** – Walter moved that Ed remain chairman and Tony remain treasurer. Motion approved unanimously.

**Donation of the Walker bible** – There was an appraisal done by the owner. The donor would like to discuss the donation with the Trustees. Ed will call the donor and also write a letter thanking her and inviting her to join the trustees for lunch when she comes to Bedford to deliver it.

**Donations Policy** – The Trustees should have a donation policy. Mary Ann will bring a draft to the next meeting.

**Director's yearly evaluation** – The evaluation was completed after the last meeting.

**National Library Week** – The Foundation is conducting their spring drive this week.

The next meeting will be held on Thursday, May 12, 2016 at 9:00 a.m. in the New Hampshire Room. The meeting adjourned at 10:24 a.m.

Respectfully submitted,  
Mary Ann Senatroy  
Library Director

Miriam Johnson  
Assistant Director