

**BEDFORD PUBLIC LIBRARY
BOARD OF TRUSTEES
MINUTES
June 9, 2016**

A regular meeting of the Bedford Public Library Board of Trustees was held on June 9, 2016 in the Richmond Room. In attendance were Ed Moran (Chair), Tony Frederick (Treasurer), Walter Gallo (Trustee), Mary Ann Senatro (Library Director), and Miriam Johnson (Assistant Director). The meeting was called to order at 9:06 a.m.

Secretary's Report – Minutes from the May 12, 2016 meeting were accepted and approved.

Treasurer's Report – The Treasurer's report was reviewed and accepted. The Town finance department would like to have a copy of the bank statements and reconciliation sent to them each month.

Acceptance of Gifts – The following gifts were accepted by the Library Trustees: Bedford Women's Club toward the New England Aquarium pass - \$350.00.

Director's Report – See attached.

Old Business:

Geothermal Update – The children's room is open for business as usual. Large areas of the upper level are inaccessible where the units are being replaced. We relocated the upper level services in the gallery over Memorial Day weekend and will work from these temporary quarters through early July.

Donation of the Walker bible – We received a letter that the donation was rescinded. Ed will send her a letter as he was unable to reach her by phone.

By-laws – An updated draft will be sent out prior to the next meeting.

Memory Wall – Amy would like to install the wallpaper at the beginning of July, once construction is complete. Walter suggested we have a sort of grand reopening to unveil the wall and share information on the geothermal system process. Further discussion will take place at next month's meeting.

New Business:

Foundation Board – The Library Foundation has nominated Nancy Glennan-Brethauer to the board.

Motion: Walter moved that Nancy Glennan-Brethauer be appointed to the Bedford Library Foundation Board. Tony seconded. Motion approved unanimously.

Hannaford Donation – Hannaford will be donating \$1000 to the library foundation at their grand opening, which Mary Ann will be attending.

Staff Summer Reading Program – Mary Ann requested funding for the Staff Summer Reading Program.

Motion: Walter moved that \$150 be approved for staff prizes for the summer reading program. Tony seconded. Motion approved unanimously.

Staff luncheon – Mary Ann requested funding for a staff appreciation luncheon.

Motion: Walter moved that funding be approved for a staff lunch in June. Tony seconded. Motion approved unanimously.

New switch – Miriam requested funding for a new switch to replace the 15 year old switch that serves the public network.

Motion: Walter moved that \$1000 be approved to purchase the new switch. Tony seconded. Motion approved unanimously.

NHLTA – Ed mentioned the unaccompanied children policy and articles at the Center on the Developing Child at Harvard to support such policies. He also mentioned recent gifts to libraries and the idea of planned giving. Discussion ensued. The program for planned giving would be through the Foundation.

The next meeting will be held on Thursday, July 7, 2016 at 9:00 a.m. in the Richmond Room. The meeting adjourned at 10:44 a.m.

Respectfully submitted,

Mary Ann Senatro

Library Director

Miriam Johnson

Assistant Director